

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL
OF THE TOWN OF MAIDSTONE HELD IN THE MAIDSTONE TOWN OFFICE
LOCATED AT 112 1ST STREET WEST, MAIDSTONE
ON TUESDAY, NOVEMBER 4TH , 2025**

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|----------------|---|---|
| PRESENT | Brennan Becotte Al Franczuk Mark Foster Ralph Rosenthal Scott Breadner Eleanor Pegg Shayne Burt Brenda Ottenbreit Megan Young | Mayor Councillor Councillor Councillor Councillor Councillor Councillor CAO Assistant Admin |
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|---------------|---------------|----------------------|
| ABSENT | Corey Bedford | Public Works Foreman |
|---------------|---------------|----------------------|

CALL TO ORDER Mayor Brennan Becotte called the meeting to order 7:00 pm and asked if there were any Conflicts of Interests on any agenda items.

**25-369
AGENDA**

**Moved by: A. Franczuk
Seconded by: S. Burt**

THAT the agenda for the November 4th, 2025, Regular Meeting of Council be approved as presented.

CARRIED

**25-370
MINUTES**

**Moved by: R. Rosenthal
Seconded by: A. Franczuk**

THAT the Minutes of the Regular Meeting of Council held October 21st, 2025, be approved.

CARRIED

DELEGATIONS

Jason & Hilary Crawford – To discuss development of Lot 1-5 Block 3 Plan B2772 building.

**25-371
COMMUNICATIONS**

**Moved by: A. Franczuk
Seconded by: S. Burt**

THAT the following correspondence be accepted as presented:

- Cenovus
- SUMA – Convention and Tradeshow
- Prime Minister Award
- SUMA Assure - Insurance Update
- Canadian Collaborative Procurement Initiative
- SUMA webinars
- Sask. Parks and Recreation

CARRIED

REPORTS OF ADMINISTRATION & COMMITTEES



**25-372
PUBLIC WORKS
REPORT**

**Moved by: E. Pegg
Seconded by: A. Franczuk**

THAT the verbal Public Works Report written by Foreman Corey Bedford, be accepted as presented.

CARRIED

Mayor Becotte, declares a conflict of interest in regards to the legal matter discussed in-camera and leaves council chambers at 7:20 p.m.

Deputy Mayor, Eleanor Pegg steps in as chairperson.

**25-373
IN CAMERA**

**Moved by: A. Franczuk
Seconded by: M. Foster**

THAT Council move in camera at 7:22 p.m. under the authority of The Local Authority and Freedom of Information and Protection of Privacy Act to discuss a legal matter, and that those present include:

Councillor Eleanor Pegg
Councillor Al Franczuk
Councillor Shayne Burt
Councillor Ralph Rosenthal
Councillor Scott Breadner
Councillor Mark Foster
CAO Brenda Ottenbreit

CARRIED

**25-374
OUT OF
CAMERA**

**Moved by: S. Breadner
Seconded by: M. Foster**

THAT Council move out of camera at 7:48 p.m.

CARRIED

Mayor Becotte, re-enter council chambers after legal discussion is completed at 7:48 p.m.

**25-375
CAO REPORT**

**Moved by: A. Franczuk
Seconded by: S. Breadner**

THAT the verbal CAO Report presented by Brenda Ottenbreit, be accepted as presented.

CARRIED

**Mayor Becotte, steps down as chairperson at 8:10 p.m. and leaves the Town office for a quick meeting outside of chambers.
Deputy Mayor, Pegg steps up as chairperson at 8:10 p.m.**

**25-376
PAYROLL
OCTOBER 23**

**Moved by: S. Breadner
Seconded by: S. Burt**

THAT the October 23rd, 2025, payroll of \$16,196.28 be approved for payment.

CARRIED

**25-377
ACCOUNTS FOR
APPROVAL**

**Moved by: R. Rosenthal
Seconded by: S. Burt**



THAT Cheques #14834 to #14857 totalling \$193,578.87 and an EFT in the amount of \$8,077.61 be approved for payment

CARRIED

COMMITTEE REPORTS

A. Franczuk HR- Employee Manual amendments
S. Burt Arena Board- over budget by \$100,000.00, having issues raising funds.
Public Works – Worked with user to negotiate agreement for lagoon dumping.
S. Breadner HR - Employee manual amendments
M. Foster Public Works – Worked with user to negotiate agreement for lagoon dumping.

25-378
11-2025 LAGOON
BYLAW

Moved by: **A. Franczuk**
Seconded by: **S. Breadner**

THAT, bylaw 11-2025 being the Lagoon Dumping Bylaw, be introduced and read a first time.

CARRIED

25-379
11-2025 LAGOON
BYLAW

Moved by: **E. Pegg**
Seconded by: **S. Burt**

THAT, bylaw 11-2025 being the Lagoon Dumping Bylaw, be read a second time.

CARRIED

25-380
11-2025 LAGOON
BYLAW

Moved by: **M. Foster**
Seconded by: **R. Rosenthal**

THAT, bylaw 11-2025 being the Lagoon Dumping Bylaw be given three readings in this meeting.

UNANIMOUSLY CARRIED

25-381
11-2025 LAGOON
BYLAW

Moved by: **A. Franczuk**
Seconded by: **S. Breadner**

THAT, 11-2025 being the Lagoon Dumping Bylaw, be given a third reading, adopted, signed and sealed.

CARRIED

25-382
LAGOON AGREEMENT

Moved by: **A. Franczuk**
Seconded by: **E. Pegg**

THAT, Council accept and approve the lagoon dumping agreement with Maidstone Plumbing and Heating, as presented and authorize the Administrator and Mayor to sign of behalf of the Town of Maidstone, to form part of these minutes.

CARRIED

25-383
LAGOON AGREEMENT

Moved by: **S. Burt**
Seconded by: **M. Foster**

THAT, Council accept and approve the lagoon dumping agreement with Sherlock Septic Services as presented and authorize the Administrator and Mayor to sign of behalf of the Town of Maidstone to form part of these minutes.

CARRIED

25-384
HR

Moved by: E. Pegg
Seconded by: R. Rosenthal

THAT, Council approves the minutes from the November 3rd, 2025, HR committee meetings and adopts the recommendations of the committee.

CARRIED

25-385
HR EMPLOYMENT
POLICY

Moved by: S. Burt
Seconded by: R. Rosenthal

THAT, Council approve and adopt the amendments to the HR Employment Manual as recommended by the HR committee and presented by Administration to form part of these minutes.

CARRIED

25-386
RFP

Moved by: A. Franczuk
Seconded by: M. Foster

THAT, Council reject all proposals as submitted and require Administration to connect with all proponents that submitted a proposal to clarify the request and ask for further submissions.

CARRIED

25-387
MUNISOFT QUOTES

Moved by: M. Foster
Seconded by: A. Franczuk

THAT, Council approve the quote from Munisoft in the amount of \$1,474.00 plus applicable taxes, for all employees and staff set up, Microsoft 365 and emails with migration of old emails.

CARRIED

25-388
PLANNING FEES

Moved by: A. Franczuk
Seconded by: S. Burt

THAT, Council approve the Administrator work in consultation with Northbound Planning in regards to any development that will require any Official Community Plan and or Zoning Bylaw amendments.

CARRIED

25-389
COUNCIL
APPOINTMENTS

Moved by: A. Franczuk
Seconded by: R. Rosenthal

THAT the Committee Appointments be approved as presented and attached hereto to these minutes.

CARRIED

25-390
CEMETERY
COMMITTEE

Moved by: E. Pegg
Seconded by: S. Breadner

THAT, Council dissolve the cemetery committee as there are not enough members to keep the committee proceeding.

CARRIED

25-391
CELEBRATE CANADA

Moved by: M. Foster
Seconded by: E. Pegg

THAT, Council approve Administration apply for the 2026, Celebrate Canada grant through the Canada Heritage Funding Grant.

CARRIED

**25-392
STAFF & COUNCIL
CHRISTMAS PARTY**

**Moved by: A. Franczuk
Seconded by: S. Breadner**

THAT Council, approve the planning of the Staff & Council Christmas party as budgeted for December _5, 2025

CARRIED


**25-393
ADJOURNMENT**

**Moved by: E. Pegg
Seconded by: A. Franczuk**

THAT the next Regular Meeting of Council be held on Tuesday, November 25th 2025

AND THAT this meeting be adjourned at 9:05 p.m.

CARRIED



Brennan Becotte
Mayor



Brenda Ottenbreit
CAO