



TOWN OF MAIDSTONE

Snow Removal Policy (S1)

PURPOSE:

1. The purpose of this policy is to provide a framework for snow removal and ice control operations in Town.
2. This framework will focus on creating access, reducing slip hazards, and removing snow from streets and other areas.

RESPONSIBILITIES:

1. The Town recognizes the responsibility to provide effective and efficient snow removal and ice control operations for municipal roads, sidewalks along town-owned properties, and town-owned parking lots.
2. Snow removal and ice control operations will be conducted to reduce hazardous conditions and will be guided by winter weather conditions.
3. The Town shall strive to have snow plowing and windrow removal completed within 7 days following a snowfall.
4. The Town will not clear snow from private parking areas.

PRIORITIES

1. The Town shall plow snow based on the following order of priorities listed below and shown on the attached map:
 - a. **Priority 1a – Orange**
When snow plowing operations begin on a weekend, the following roadways will be addressed, but not necessarily in the order presented:
 - i. Maidstone Hospital
 - ii. Fire Hall parking lot
 - iii. 4th Ave / McConnell Drive
 - iv. Main Street business core
 - v. 1st Ave (Maidstone Arena and Curling Rink)
 - b. **Priority 1b – Yellow**
When snow plowing operations begin on a regularly scheduled workday, all Priority 1a roadways and the following roadways will be addressed, but not necessarily in the order presented:
 - i. School Zone

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- ii. 1st St W (100 to 300 blocks)
 - iii. Main St business core alleys
 - iv. Railway Ave/1st St W alley
 - c. **Priority 2 – Pink**
 - i. All remaining residential roadways
 - ii. All alleys, with priority placed on:
 - 1. Senior's condos
 - 2. Green 8-plex
 - 3. 12-plex
 - d. **Priority 3 - Blue**
 - i. Industrial Park
 - ii. Transfer Site
 - iii. Cemetery
 - iv. Delfrari Park
 - v. Museum Parking Lot
 - vi. SDIC Parking Lot
 - vii. Golden Pond Parking Lot
 - viii. Township Road 474
 - ix. Sidewalks along town-owned property
2. Following snow plowing operations, the Town will proceed with the removal of windrows following the same order of priorities as above.
 3. Based on the equipment and staff present for snow removal and ice control operations, some priorities may be addressed simultaneously.

PROCEDURES:

1. The Town Foreman and Administrator will monitor weather forecasts and prepare plans for snow removal operations.
2. In the event of a heavy snowfall weekend (or holiday) forecast, the Town Foreman and Administrator will make every effort to plan for a minimum of one (1) public works employee to be available in addition to the employee scheduled to be on-call.
 - a. It is understood that the employee not scheduled to be on-call, shall be compensated in the following manner:
 - i. "Snow Removal Standby" at a rate of \$75 per day (minimum of two days), and

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ii. Overtime hours worked.

3. All public works employees understand that snow removal and ice control operations are a priority, and that overtime will be granted upon approval by the Administrator and/or Foreman
4. All public works employees understand that when on-call during weekends and holidays, they are to perform snow removal operations when required, and shall monitor and perform maintenance activities for ice control, including the application of ice control products and the clearing of slush and loose snow at intersections to help prevent icy intersections.
5. Ice control measures shall be conducted as needed to ensure pedestrian and vehicular safety. This includes sanding, salting and scraping.
6. The Town shall use the following equipment including, but not limited to the grader, loader, skid steer, spreader unit and truck, dump trucks, and dump trailer.
7. The Town shall conduct snow removal operations when approximately 4 inches of snow has accumulated, or if the density of the snow (ex. powder versus heavy) requires removal prior to the accumulation of 4 inches.
8. The Town shall begin snow removal operations no later than 3:00 p.m. if the conditions stated in 7 above are met, otherwise snow removal operations will begin by 7:00 a.m. the day following a snowfall.
9. All public works employees will adhere to Saskatchewan Occupational Health and Safety Standards and only begin snow plowing when visibility and weather conditions allow.

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**MAIDSTONE
SASKATCHEWAN**



**Sec's 27, 28, 33 & 34
Twp 47 - Rge 23 - W3M**

DATE: 01/04/2009
DRAWN BY: J. G. G. G.
CHECKED BY: J. G. G. G.
DATE: 01/04/2009
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CHECKED BY: J. G. G. G.

SCALE 1:2,500

GENERAL INFORMATION

This map is prepared for the purpose of showing the location of the proposed development in relation to the surrounding area. It is not intended to be used as a legal document. The map is prepared for the purpose of showing the location of the proposed development in relation to the surrounding area. It is not intended to be used as a legal document.

LEGEND

- JURAN LIMITS
- PROPERTY OUTLINE
- SLIGHT OF WAY
- PLAN OUTLINE
- PROV. PARK OUTLINE

LEGEND

- Priority 1a
- Priority 1b
- Priority 2
- Priority 3

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