

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL  
OF THE TOWN OF MAIDSTONE HELD IN THE MAIDSTONE TOWN OFFICE  
LOCATED AT 112 1<sup>ST</sup> STREET WEST, MAIDSTONE  
ON TUESDAY, SEPTEMBER 23<sup>rd</sup>, 2025**

<b>PRESENT</b>	Brennan Becotte	Mayor
	Al Franczuk	Councillor
	Mark Foster	Councillor
	Ralph Rosenthal	Councillor
	Scott Breadner	Councillor
	Eleanor Pegg	Councillor
	Shayne Burt	Councillor
	Brenda Ottenbreit	CAO
	Megan Young	Assistant Admin
	Corey Bedford	Public Works Foreman
<b>CALL TO ORDER</b>	Mayor Brennan Becotte called the meeting to order 7:00 pm and asked if there were any Conflicts of Interests on any agenda items.	
<b>ANNUAL DECLARATIONS</b>	Administrator Brenda Ottenbreit handed all council members their annual declaration forms with the instruction that they need to be filled out and returned by October 7 <sup>th</sup> , 2025 regular meeting.	
<b>25-287 AGENDA</b>	<b>Moved by: A. Franczuk</b> <b>Seconded by: S. Breadner</b>  <b>THAT</b> the agenda for the September 23 <sup>rd</sup> , 2025, Regular Meeting of Council be approved as presented.	
		<b>CARRIED</b>
<b>25-288 MINUTES</b>	<b>Moved by: A. Franczuk</b> <b>Seconded by: R. Rosenthal</b>  <b>THAT</b> the Minutes of the Regular Meeting of Council held September 9 <sup>th</sup> , 2025, be approved.	
		<b>CARRIED</b>
<b>25-289 COMMUNICATIONS</b>	<b>Moved by: R. Rosenthal</b> <b>Seconded by: A. Franczuk</b>  <b>THAT</b> the following correspondence be accepted as presented: Cenovus – Weekly Update Letter – Rate Payer #3937 Maidstone Health Care Auxiliary – Annual Festival of Trees Housing, Infrastructure and Communities Canada	
		<b>CARRIED</b>
<b>REPORTS OF ADMINISTRATION &amp; COMMITTEES</b>		
<b>25-290</b>	<b>Moved by: A. Franczuk</b>	


<b>PUBLIC WORKS REPORT</b>	<p>Seconded by: S. Breadner</p> <p><b>THAT</b> the verbal Public Works Report presented by Foreman Corey Bedford, by accepted as presented.</p>
	<b>CARRIED</b>
	<p>Mayor Becotte declared a conflict of interest in regards to the Veikle subdivision and left the meeting chambers at 7:39 p.m.</p> <p>Mayor Becotte re-entered the meeting chamber at 7:47 p.m.</p>
<b>25-291 CAO REPORT</b>	<p>Moved by: E. Pegg</p> <p>Seconded by: S. Breadner</p> <p><b>THAT</b> the verbal CAO Report presented by Brenda Ottenbreit, be accepted as presented.</p>
	<b>CARRIED</b>
<b>25-292 PAYROLL SEPTEMBER 11</b>	<p>Moved by: A. Franczuk</p> <p>Seconded by: S. Breadner</p> <p><b>THAT</b> the September 11<sup>th</sup>, 2025, payroll of \$13,540.52 be approved for payment.</p>
	<b>CARRIED</b>
<b>25-293 ACCOUNTS FOR APPROVAL</b>	<p>Moved by: E. Pegg</p> <p>Seconded by: R. Rosenthal</p> <p><b>THAT</b> Cheques #14747 to 14768 totalling \$45,971.77 be approved for payment.</p>
	<b>CARRIED</b>
<b>COMMITTEE REPORTS</b>	<p>A.Franczak and S.Burt attended the Recreation Board meeting where it was decided that \$500.0 would be given to both the Festival of the Trees and Octoberfest.</p> <p>R. Rosenthal attended the museum board meeting, board was extremely happy with the success of the corn roast.</p>
<b>25-294 NOT FOR PROFIT TAX EXCEPTION POLICY</b>	<p>Moved by: A. Franczuk</p> <p>Seconded by: R. Rosenthal</p> <p><b>THAT</b>, Council adopt the Not-For Profit Tax Exemption Policy as presented, effective January 1, 2025, and attach to form part of these minutes.</p>
	<b>CARRIED</b>
<b>25-295 FCM GRANT APPLICATION</b>	<p>Moved by: A. Franczuk</p> <p>Seconded by: M. Foster</p> <p><b>THAT</b>, Council approve the submission of a funding application to the Federation of Canadian Municipalities' (FCM) <i>Community Buildings Retrofit (CBR) – Green Municipal Fund</i> for the replacement of the boiler system in Golden Pond building at an estimated cost of <b>\$75,000</b>, and;</p>

	<p><b>THAT</b>, Council authorize the Mayor and Chief Administrative Officer (CAO) to sign all required documents to support the funding application, and;</p> <p>THAT Council commit to providing the required 80% at \$56,000.00 municipal contribution toward the project.</p>
	<b>CARRIED</b>
<p>25-296 CHIF GRANT APPLICATION</p>	<p>Moved by: Seconded by:</p> <p><b>THAT</b>, the Town of Maidstone Council:</p> <ul style="list-style-type: none"> <li>Approves the submission of the Maidstone Water &amp; Wastewater Infrastructure Renewal Program application to the Canada Housing Infrastructure Fund – Direct Delivery Stream; commits \$1,325,000 in municipal funds toward the project, with financing to be secured through a combination of other grant opportunities and, if necessary, debenture borrowing; and authorizes the Mayor and Chief Administrative Officer to execute all necessary documents.</li> </ul>
	<b>CARRIED</b>
	<p>Mayor Becotte declares conflict of interest and steps down as chair for the following motion. Deputy Mayor Breadner, steps up as chair, reads the motion and calls for the vote, with Mayor Becotte abstaining from voting as discussion on this motion was held earlier while Mayor Becotte was out of chambers.</p>
<p>25-297 SUBDIVISON</p>	<p>Moved by: A. Franczuk Seconded by: E. Pegg</p> <p><b>THAT</b>, Council approve the draft letter to the Ministry of Government Relations and the draft Servicing &amp; Road Use Agreement with Veikle Agro in principle, subject to solicitor review and amendments, and direct administration to finalize and forward the agreement to the Developer and the Ministry upon completion of legal review.</p>
	<b>CARRIED</b>
	<p>Deputy Mayor S. Breadner, steps down as chair and Mayor Becotte resumes chair position.</p>
<p>25-298 HR COMMITTEE MINUTES</p>	<p>Moved by: E. Pegg Seconded by:</p> <p><b>THAT</b>, Council acknowledges the HR committee minutes and approve the recommendations regarding the extended health benefits for Brenda Ottenbreit and consulting legal council in regard to HR matters to ensure compliance with all applicable legislation.</p>
	<b>CARRIED</b>
<p>25-299 TAX SERVICE</p>	<p>Moved by: A. Franczuk Seconded by: S. Burt</p> <p><b>THAT</b> Council approve the engagement of <b>TAX Service</b> for property tax arrears recovery in accordance with the terms outlined in the Engagement Letter (Appendix "A") and authorize the Mayor and Administrator to execute the agreement.</p>
	<b>CARRIED</b>



<b>WORK ALONE POLICY</b>	<b>THAT</b> , Council table this until October 7, 2025 meeting
<b>25-300 BYLAW 2025-09</b>	<p>Moved by: <b>S. Breadner</b> Seconded by: <b>E. Pegg</b></p> <p><b>THAT</b>, Expenditure Authorization Bylaw No. 2025-09, be introduced and read a first time.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>25-301 BYLAW 2025-09</b>	<p>Moved by: <b>A. Franczuk</b> Seconded by: <b>M. Foster</b></p> <p><b>THAT</b>, Expenditure Authorization Bylaw No. 2025-09, be read a second time.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>25-302 BYLAW 2025-09</b>	<p>Moved by: <b>R. Rosenthal</b> Seconded by: <b>A. Franczuk</b></p> <p><b>THAT</b>, Expenditure Authorization Bylaw No. 2025-09, be given three readings at this meeting.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
<b>25-303 BYLAW 2025-09</b>	<p>Moved by: <b>E. Pegg</b> Seconded by: <b>S. Burt</b></p> <p><b>THAT</b>, Expenditure Authorization Bylaw No. 2025-09, be given a third reading, adopted, signed and sealed.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>25-304 DEVELOPMENT PERMIT</b>	<p>Moved by: <b>A. Franczuk</b> Seconded by: <b>R. Rosenthal</b></p> <p><b>THAT</b>, Council approve the Development Permit application requesting connection to the Town's water system through the Industrial Park, for the reasons outlined herein, and further direct Administration to provide written notice of Council's decision to the applicant pursuant to The Planning and Development Act, 2007 and The Municipalities Act of Saskatchewan.</p> <p style="text-align: right;"><b>DEFEATED</b></p>
<b>25-305 BOARD OF REVISION</b>	<p>Moved by: <b>A. Frankzuk</b> Seconded by: <b>E. Pegg</b></p> <p><b>THAT</b>, Council appoint <b>Western Municipal Consulting Ltd.</b> to provide Board of Revision services for 2025 and 2026, with the option to also engage them for Development Appeals Board and Municipal Board of Appeal services, ensuring consistency, administrative efficiency, and comprehensive support across all statutory appeal boards.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>25-306 CEMETERY COMMITTEE RESIGNATION</b>	<p>Moved by: <b>A. Franczuk</b> Seconded by: <b>S. Burt</b></p> <p><b>THAT</b>, the town accepts the resignation of Celeste Tully from the Cemetery Committee.</p>

	<b>CARRIED</b>
<b>LAGOON AGREEMENT</b>	<b>THAT</b> , council table this item until Oct. 7, 2025 meeting
<b>25-307 UTILITY ARREARS</b>	Moved by: S. Burt Seconded by: E. Pegg  <b>THAT</b> , Council approve the amendment to the Utility Charges to Tax Roll by striking or verbal from procedure section 1.
	<b>CARRIED</b>
<b>25-308 2026 MEETING DATES</b>	Moved by: A. Franczuk Seconded by: S. Breadne  <b>THAT</b> , Council approve the dates for the 2026 council meetings and instruct administration to advertise.
	<b>CARRIED</b>
<b>25-309 ADJOURNMENT</b>	Moved by: A. Franczuk Seconded by: R. Rosenthal  <b>THAT</b> the next Regular Meeting of Council be held on Tuesday, October 7 <sup>th</sup> , 2025 <b>AND THAT</b> this meeting be adjourned at 8:56 p.m.
	<b>CARRIED</b>



Brennan Becotte  
Mayor



Brenda Ottenbreit  
CAO