

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL
OF THE TOWN OF MAIDSTONE HELD IN THE MAIDSTONE TOWN OFFICE
LOCATED AT 112 1ST STREET WEST, MAIDSTONE
ON TUESDAY, SEPTEMBER 9TH, 2025**

PRESENT	Brennan Becotte Al Franczuk Mark Foster Ralph Rosenthal Scott Breadner Eleanor Pegg Shayne Burt Brenda Ottenbreit Megan Young Corey Bedford	Mayor Councillor Councillor Councillor Councillor Councillor Councillor CAO Assistant Admin Public Works Foreman
CALL TO ORDER	Mayor Brennan Becotte called the meeting to order 7:00 pm and asked if there were any Conflicts of Interests on any agenda items. Council Eleanor Pegg declares conflict of interest regarding accounts payable.	
25-256 AGENDA	<p>Moved by: A. Franczuk Seconded by: S. Breadner</p> <p>THAT the agenda for the September 9th, 2025, Regular Meeting of Council be approved as presented.</p> <p style="text-align: right;">CARRIED</p>	
25-257 MINUTES	<p>Moved by: A. Franczuk Seconded by: R. Rosenthal</p> <p>THAT the Minutes of the Regular Meeting of Council held August 12th, 2025, be approved.</p> <p style="text-align: right;">CARRIED</p>	
PUBLIC HEARING		
25-258 OPEN PUBLIC HEARING	<p>Moved by: A. Franczuk Seconded by: S. Breadner</p> <p>THAT Mayor Becotte suspends the Council Meeting at 7:10 p.m. for the purpose of conducting a public hearing to hear any appeals of the Order to Remedies sent on August 22, 2025.</p> <p style="text-align: right;">CARRIED</p>	
25-259 CLOSE PUBLIC HEARING	<p>Moved by: E. Pegg Seconded by: M. Foster</p> <p>THAT no written or oral submissions were received, Mayor Becotte closed the public hearing at 7:20 and resumed the Council Meeting.</p> <p style="text-align: right;">CARRIED</p>	



DELEGATIONS

Ryan and Nicole Campbell met with Council to discuss progress with the renovations of the previous Co-op store, and confirm commercial tax incentive policy.

**25-260
COMMUNICATIONS**

**Moved by: A. Franczuk
Seconded by: S. Breadner**

THAT the following correspondence be accepted as presented:
SK Recycles – Agenda & Meeting Minutes Sept. 4, 2025
Rate Payer inquiry regarding possible purchase of Golden Pond
SK Highway – HWY 16 resurfacing update
Letter sent to rate payer regarding Water Infrastructure connection

CARRIED

REPORTS OF ADMINISTRATION & COMMITTEES

**25-261
PUBLIC WORKS
REPORT**

**Moved by: R. Rosenthal
Seconded by: S. Breadner**

THAT the verbal Public Works Report presented by Foreman Corey Bedford, be accepted as presented.

CARRIED

**25-262
CAO REPORT**

**Moved by: A. Franczuk
Seconded by: E. Pegg**

THAT the verbal CAO Report presented by Brenda Ottenbreit, be accepted as presented.

CARRIED

**25-263
PAYROLL
AUGUST 14**

**Moved by: S. Breadner
Seconded by: S. Burt**

THAT the August 14th, 2025, payroll of \$17,728.21 be approved for payment.

CARRIED

**25-264
PAYROLL
AUGUST 28**

**Moved by: A. Franczuk
Seconded by: S. Burt**

THAT the August 28th, 2025, payroll of \$18,107.14 be approved for payment.

CARRIED

**25-265
ACCOUNTS FOR
APPROVAL**

**Moved by: R. Rosenthal
Seconded by: A. Franczuk**

THAT Cheques #14704 to 14746 totalling \$229,895.99 and an EFT in the Amount of \$8,695.51 be approved for payment.



CARRIED

**25-266
BANK
RECONCILIATION**

**Moved by: A. Franczuk
Seconded by: R. Rosenthal**

THAT the Bank Reconciliations for the period ending August 31, 2025, be accepted

CARRIED

**25-267
STATEMENT OF
FINANCIAL
ACTIVITIES**

**Moved by: A. Franczuk
Seconded by: E. Pegg**

THAT the Statement of Financial Activities. for the month of August, 2025, be approved as presented.,

CARRIED

COMMITTEE REPORTS

MUSEUM

Installing lights in the CN basement and repairing roof on the Corker house.

**25-268
ARENA BOARD**

**Moved by: M. Foster
Seconded by: R. Rosenthal**

THAT, the Town of Maidstone authorize the Mayor and Administrator to sign and send the letter to the Maidstone Arena Board regarding the removal of the Founding Member's representative and non-compliance with *Bylaw No. 1*, and that the letter emphasize the requirement for the Board to adhere to its bylaws and comply with Saskatchewan legislation, including *The Municipalities Act* and *The Non-Profit Corporations Act, 1995*, as the Maidstone Arena is municipal infrastructure. The Town of Maidstone Council appoint Shayne Burt to replace Al Franczuk as the Town of Maidstone representative.

CARRIED

**25-269
HANDI-VAN TAX
REFUND**

**Moved by: A. Franczuk
Seconded by: S. Breadner**

THAT, the town of Maidstone write off the municipal portion of taxes for Lot 4, Block 27, Plan 102432 158 the Maidstone Handi-van Garage. **AND THAT** the town refund the 2025 taxes already paid for the sum of \$1,917.13

CARRIED

**25-270
COMMERCIAL TAX
INCENTIVE POLICY**

**Moved by: A. Franczuk
Seconded by: S. Burt**

THAT, the Town of Maidstone adopt the Commercial Tax Incentive Policy as presented, pursuant to the authority granted under *The Municipalities Act*, and in compliance with *The Cities Act* and other relevant Saskatchewan legislation, thereby establishing a transparent and consistent framework for supporting new commercial development,



expansions, and business start-ups, ensuring equal treatment for all qualifying applicants.

CARRIED

**25-271
DISPOSAL OF BROKEN
45 GALLON SPRAYER**

**Moved by: E. Pegg
Seconded by: A. Franczuk**

THAT Corey Bedford exchanges the rental of his tractor for 2 lagoon sprays for possession of the towns broken 45-gallon, 3-point hitch sprayer.
The sprayer is to be repaired at Bedford's own time & cost. If repair is not possible then sprayer will be returned and no tractor rental.
Council instructs Administration to develop a policy regarding the disposal of Municipal equipment.

CARRIED

**25-272
CLEARING THE PATH**

**Moved by: A. Franczuk
Seconded by: S. Breadner**

THAT, the Rural Integrated Roads Growth, Clearing the path primary corridor incremental maintenance grant funding agreement between SARM and the Town of Maidstone be signed.

CARRIED

**25-273
TRANSFER SITE
OPERATION PLAN**

**Moved by: A. Franczuk
Seconded by: M. Foster**

THAT, the Transfer Site Operations Plan be accepted as presented.

CARRIED

**25-274
TRANSFER SITE
EMERGENCY
RESPONSE PLAN**

**Moved by: A. Franczuk
Seconded by: S. Breadner**

THAT, the Transfer Site Emergency Response Plan be accepted as presented.

CARRIED

**25-275
RFP FOR
ENGINEERING
SERVICES FOR THE
WASECA WELL**

**Moved by: A. Franczuk
Seconded by: E. Pegg**

THAT, the Town of Maidstone approve and issue the Request for Proposals for Engineering Services for the Waseca Water Well Project, as presented, with the understanding that the lowest bid will not necessarily be accepted, and that award will be based on best overall value in accordance with the evaluation matrix and procurement best practices.

CARRIED

**25-276
REQUEST SENT TO
CONDO BOARD**

**Moved by: E. Franczuk
Seconded by: R. Rosenthal**

THAT, the Town of Maidstone authorize the Mayor and Administrator to sign and send the letter to the Maidstone Mall Condo Association requesting reimbursement for

structural repairs completed following the June 25, 2025 rain event, requiring the Condo Association to implement a permanent drainage solution at the back of the building, in accordance with the Maidstone Mall Condo Association Bylaws.

CARRIED

**25-277
WELWOOD LAGOON
AGREEMENT**

**Moved by: M. Foster
Seconded by: A. Franczuk**

THAT, the Town of Maidstone confirm that oilfield waste is not exempt under the current Lagoon Use Agreement with Maidstone Plumbing & Heating, and that the invoice for additional charges is valid and payable.

CARRIED

**25-278
CAFT AUTHORIZATION**

**Moved by: A. Franczuk
Seconded by: S. Burt**

THAT as of September 1, 2025, the Town of Maidstone's CAFT authorized users be:

Brenda Ottenbreit	Administrator
Megan Young	Assistant Administrator
Corey Bedford	Foreman

CARRIED

**25-279
INVESTMENT
RENEWAL**

**Moved by: A. Franczuk
Seconded by: R. Rosenthal**

THAT the Town of Maidstone reinvest the maturing term deposits held with Synergy Credit Union (Account #831651912204 in the amount of \$26,247.56 and Account #831651912212 in the amount of \$10,499.02) into new fixed-term investment products at the best available rates, in accordance with the Town's investment policies and The Municipalities Act.

CARRIED

**25-280
SIGNING AUTHORITY**

**Moved by: A. Franczuk
Seconded by: M. Foster**

THAT the Town of Maidstone signing authorities be:

Brennan Becotte	Mayor
Ralph Rosenthal	Councillor
Eleanor Pegg	Councillor
Shayne Burt	Councillor
Mark Foster	Councillor
Al Franczuk	Councillor
Scott Breadner	Councillor
Brenda Ottenbreit	Administrator
Megan Young	Assistant Administrator

CARRIED

**25-281
LIST OF ARREARS**

**Moved by: S. Breadner
Seconded by: A. Franczuk**

WHEREAS Section 4 of *The Tax Enforcement Act* (Saskatchewan) requires that a municipality shall prepare a list of all lands in arrears as specified by the Act, and cause the same to be advertised in compliance with the *Regulations*;

AND WHEREAS the Town of Maidstone has prepared such a list of lands in arrears in accordance with the Act and *Regulations*;

AND WHEREAS public advertisement of the list is required prior to initiating further proceedings under the *Act*;

BE IT RESOLVED THAT the Council of the Town of Maidstone authorize the advertisement of the List of Lands in Arrears in compliance with the provisions of *The Tax Enforcement Act* and associated regulations, and that the Administrator be authorized to submit the list for publication in the designated newspaper or Gazette as required by law.

CARRIED

**25-282
ANNUAL WATER
WORKS COMPLIANCE**

**Moved by: A. Franczuk
Seconded by: S. Breadner**

WHEREAS Section 54 of *The Waterworks and Sewage Works Regulations*, made under the authority of *The Environmental Management and Protection Act, 2010* (Saskatchewan), requires municipalities to provide an annual report on the operation of municipal waterworks to both the Saskatchewan Water Security Agency (WSA) and to consumers;

AND WHEREAS Section 22 of *The Municipalities Act* (Saskatchewan) places a duty upon Council to ensure the proper management of municipal utilities and compliance with all applicable legislation;

AND WHEREAS the Town of Maidstone Administration has prepared and submitted the Annual Waterworks Compliance Report to the Saskatchewan Water Security Agency, in accordance with the requirements of *The Waterworks and Sewage Works Regulations, The Environmental Management and Protection Act, 2010,* and *The Municipalities Act*;

BE IT RESOLVED THAT the Council of the Town of Maidstone hereby acknowledge receipt of the 2024 Annual Waterworks Compliance Report, confirm its submission to the Saskatchewan Water Security Agency, and direct Administration to ensure the report is made available to the public as required under provincial legislation.

CARRIED

**25-283
SASK POWER SERVICE
PLAN # 20584145**

**Moved by: A. Franczuk
Seconded by: S. Breadner**


THAT Council approve the construction as submitted by Sask Power service plan 20584145.

CARRIED

25-284

Moved by: R. Rosenthal

HR MINUTES	<p>Seconded by: S. Breadner</p> <p>THAT Council acknowledge the September 8, 2025, HR committee meeting minutes.</p> <p style="text-align: right;">CARRIED</p>
<p>25-285 YOUNG APPRECIATION</p>	<p>Moved by: R. Rosenthal Seconded by: M. Foster</p> <p>THAT Council recognize the above and beyond service of Megan Young, and as an appreciation for her hard work and dedication will pay her a bonus of \$1000.00.</p> <p style="text-align: right;">CARRIED</p>
<p>25-286 ADJOURNMENT</p>	<p>Moved by: A. Franczuk Seconded by: S. Breadner</p> <p>THAT the next Regular Meeting of Council be held on Tuesday, September 23rd, 2025 AND THAT this meeting be adjourned at 8:50 p.m.</p> <p style="text-align: right;">CARRIED</p>



Brennan Becotte
Mayor



Brenda Ottenbreit
CAO

